



Senior Project Manager – MENA

£40,000 to £55,000 pa

London, UK, (with frequent travel likely)

Global Partners Governance (GPG) works with political institutions around the world to promote representative politics and effective governance. Our work supports politicians, ministers, and officials in some of the world's most complex political environments to develop and manage the process of change in their institutions.

In response to GPG's expanding work in the MENA region, we are seeking a dynamic individual who combines the ability to manage projects and budgets, with astute political analysis and adaptiveness. GPG's projects in Arabic-speaking countries currently include Iraq, Sudan, Lebanon, and Kuwait, with the likelihood of further expansion in the Gulf and Levant in the near future.

Role and tasks

Working closely with the Head of Programmes - MENA, the Senior Project Manager will:

- Oversee and manage the delivery of our MENA projects. This includes managing the overall programmes, financial management of projects, monitoring and evaluation, and regular reporting to funders.
- Work together with project teams to implement activities based on an understanding of the challenges and opportunities facing the project's stakeholders.
- Manage stakeholder relationships in the region and internationally as relevant to the project.
- Brief and liaise with our project specialists and consultants to maximise their contribution to project activities.
- Travel regularly to project country and occasionally other countries where necessary for project activities and company events.
- Identify opportunities to grow and extend GPG's work in the MENA region, including through partnerships with new organisations and funders.
- Lead the preparation of bids and proposals for new projects, working in collaboration with the Head of Business Development.
- Provide insight and knowledge on political developments in the MENA region and carry out research and analysis in support of GPG projects.
- Liaise with other GPG project managers on synergies between our overall and existing portfolios across the organisation(s).
- Represent GPG at external events including meetings, roundtables and conferences and supporting the communications team in providing information about the project to external audiences.

Person Specification

- Previous project management experience, preferably in an international and/or political context and will need to demonstrate evidence of:
 - Ability to coordinate monitoring and evaluation frameworks for governance projects and understanding of the central principles and techniques of adaptive management.
 - Managing budgets and financial reporting for projects in excess of £100,000 pa.
 - Adaptability to unexpected events, whilst ensuring continued project progress.
 - Excellent communication and interpersonal skills, ability to communicate effectively with a diverse range of stakeholders and to work collaboratively as part of a team.
 - Proven ability to research and write in clear and concise fashion.

- Experience of engaging with senior political and government stakeholders in a variety of settings, including communication and interpersonal skills would be a distinct advantage.
- Knowledge of the MENA region, politics and challenges is essential. Experience of working in the MENA region is desirable.
- Arabic language skills would be highly desirable but are not essential for this role.

How to apply

Please send the following to recruitment@gpgovernance.net. The subject of your email should be “Application Senior Project Manager 23 YOUR NAME”

1. CV (max 2-page). The filename of your CV should be “Senior Project Manager 23 YOUR NAME CV” (required)
2. Short cover letter, stating why you feel that you are well suited to this position. The filename of your cover letter should be “Senior Project Manager 23 YOUR NAME cover.” (required)
3. Equal Opportunities Monitoring Form (optional)

If you have any queries regarding this position, please email recruitment@gpgovernance.net.

For more information on Global Partners Governance, please visit www.gpgovernance.net

Terms and conditions

- **Deadline for applications:** 25th August 2023
- **Length of contract:** Permanent
- **Working hours:** full time; 37.5 hours per week

Global Partners Governance is committed to improving the diversity of our workforce through the attraction, retention, and development of a diverse range of talented people, and particularly welcome applications from underrepresented groups.